

On the phone



Mrs Jones Hello.
 Jill Oh, hello. ¹ _____
 Mrs Jones Yes, speaking.
 Jill This is Jill. ² _____
 Mrs Jones ³ _____. I'll see
 if she's here.
 Jill Thanks.

 Mrs Jones I'm sorry, Jill. ⁴ _____. Do you
 want to leave a message?
 Jill No, it's OK. Thanks.
 Mrs Jones Well, I'll tell her you called.
 Jill Thanks. ⁵ _____
 Mrs Jones Goodbye.

- 1 (2.09) Read and listen to the dialogue. Complete the dialogue with the sentences in the box.

Bye then. Can I speak to Penny, please?
 Is that Mrs Jones? She isn't here.
 Just a moment.

- 2 Read the *Learn this!* box. Find two offers with *I'll* ... in the dialogue in exercise 1.

LEARN THIS!

Offers
 We use *I'll* + base form to make an offer.
I'll help you with your homework.

- 3 Make offers and promises using these phrases.

- | | |
|---------------------------|-----------------------|
| 1 help you I'll help you. | 4 pay for your ticket |
| 2 give him the message | 5 wait for you |
| 3 phone again later | 6 give you her number |

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- 4 (2.10) Listen to two phone calls. Choose the correct words.

- Mark is **in** / **out** when Tim phones.
- Tim **leaves** / **doesn't leave** a message.
- Alan is **in** / **out** when Jack phones.
- Jack **leaves** / **doesn't leave** a message.

- 5 (2.10) Listen again and complete the phrases.

- I'm _____, Tim. He isn't here at the moment.
- I can _____ a message.
- Tell him that Tim _____.
- What's your _____?
- I don't think he's _____.
- I'll try his _____.
- Have you got his _____?
- Thanks for your _____.

LEARN THIS!

Saying telephone numbers

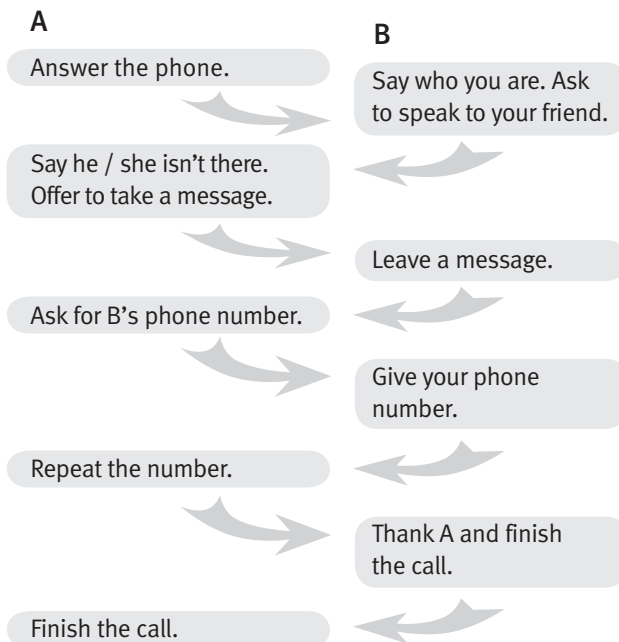
563465 = 'five six three four six five'
 0 = 'oh' or 'zero'
 22 = 'double two'
 444 = 'treble four' or 'four double four'

- 6 (2.11) Read the *Learn this!* box above. Then listen and repeat the phone numbers.

- | | |
|----------|----------|
| 1 422408 | 3 574888 |
| 2 391902 | 4 334611 |

- 7 Write down three phone numbers. Say them to your partner. Your partner writes them down.

- 8 Prepare a dialogue using the chart below.



- 9 Act out your dialogue to the class.

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